**HEYBRIDGE BASIN PARISH COUNCIL**

**Minutes** of the virtual meeting of Heybridge Basin Parish Council Village Amenities Working Party held on Wednesday 17th March 2021, at 4.30 p.m.

Present: R. Bryson. B. Heubner, D. Milsted, L. Schnurr, and Councillor J. Sjollema.

In attendance: J. Watson (Clerk).

**MINUTES**

1. **The Chair to declare the meeting open.**
2. The Chair declared the meeting open and pointed out that the Working Party is an advisory group.
3. **To receive notification from any persons present of intent to record the meeting.**
4. The Clerk advised that he would be recording the meeting and, by taking part in the meeting, those attending agreed to be recorded.
5. **To receive apologies for absence.**
6. Apologies for absence had been received from R. Holland.
7. **To receive Declarations of Interest in accordance with the Council’s Code of Conduct and with section 106 of the Local Government Finance Act 1992.**
8. D. Milsted declared a non-pecuniary interest in Agenda Item 8 as Chair of the Conservation Society.
9. **To sign as a correct record the minutes of the meeting of the Village Amenities Working Party held on 21st January 2021.**
10. Proposed J. Sjollema, seconded D. Milsted that the minutes of the meeting of the Village Amenities Working Party held on 21st January 2021 be signed as a correct record. Carried.
11. **Daisy Meadow Car Park**
12. R. Bryson’s report circulated prior to the meeting was noted. R. Bryson expanded on this report and gave a detailed report on the current situation and, in particular, parking difficulties throughout the village. These difficulties would be exacerbated by the restrictions which would come into effect in Basin Road on 1st April.
13. Proposed R. Bryson, seconded J. Sjollema that Council be requested to meet and review as to whether the Car Park should be opened prior to 1st April. Carried unanimously.
14. **Litter on the Sea Wall.**
15. R. Holland’s report circulated prior to the meeting was noted. The Clerk was asked to record the thanks of the Working Party to R. Holland for his efforts in this regard.
16. **Lock Hill.**
17. D. Milsted reported that nothing further had been heard regarding the possible development in this area.
18. **International Border Issues.**
19. It was understood that the procedure for Visitors to the Basin would be the same as the procedures which were in place prior to the UK joining the European Union.
20. Proposed R. Bryson, seconded D. Milsted that no further action be taken on this matter until the situation had been further clarified. Carried.
21. **Liaison Arrangements with Local Institutions.**
22. Reports were received as follows;
23. Blackwater Sailing Club – J. Sjollema had nothing to report.
24. HBSA – D. Milsted and R. Holland had contacted HBSA.
25. Local Public Houses – D. Milsted had contacted the local Public Houses.
26. Wilkins – R. Bryson had contacted Wilkins. They had expressed concern that the Council were introducing pay and display in the Daisy Meadow Car Park. Their staff who are on zero hours contracts use the car park when on duty.
27. Boatyards – R. Bryson and R. Holland had contacted the boatyards.
28. Canal Co – D. Milsted had contacted the Canal Co.
29. **Former Chapel Property.**
30. It was noted that there were no developments in this matter and it was agreed to recommend that further dialogue could be conducted by the post-election Parish Council.
31. **Public Conveniences**
32. It was noted that a Revenue stream would be required to fund the operation of any toilet facility in the Basin. R. Bryson reported that a great deal of information on this matter had been given to the Parish Council and it was agreed to recommend that further work in this regard be carried out by the post-election Parish Council.
33. **Outline Neighbourhood Plan**
34. It was agreed to recommend that the post-election Parish Council prioritise the preparation of a neighbourhood plan.

Meeting closed at 5.35 pm

22nd March 2021

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